



# Epping Forest District Council

## **CABINET** **Monday, 5th February, 2007**

**Place:** Civic Offices, High Street, Epping

**Room:** Council Chamber

**Time:** 7.00 pm

**Committee Secretary:** Gary Woodhall (Research and Democratic Services)  
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992 564470

Members:

Councillors Mrs D Collins (Leader and Leaders Portfolio Holder) (Chairman), C Whitbread (Vice-Chairman), A Green, Mrs A Grigg, J Knapman, S Metcalfe, Mrs M Sartin, D Stallan and Ms S Stavrou

**PLEASE NOTE THE START TIME OF THE MEETING  
THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF  
CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE  
DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR  
WILL BE VOTED UPON WITHOUT DEBATE**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

**3. MINUTES**

To confirm the minutes of the last meeting of the Cabinet held on 18 December 2006 (previously circulated).

**4. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary

agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

**5. REPORTS OF PORTFOLIO HOLDERS**

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

**6. OVERVIEW AND SCRUTINY**

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

**7. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 29 JANUARY 2007**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 29 January 2007 and the recommendations therein. (Report to follow).

**8. COUNCIL BUDGETS 2007/08 (Pages 5 - 12)**

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/108/2006-07).

Members are requested to bring the Annexes previously circulated with the corresponding report for the Finance and Performance Management Cabinet Committee held on 29 January 2007.

Further copies of the Annexes can be obtained from the Head of Finance or Democratic Services.

**9. PROCUREMENT OF BED & BREAKFAST ACCOMODATION FOR HOMELESS PERSONS (Pages 13 - 16)**

(Housing Portfolio Holder) To consider the attached report (C/102/2006-07).

**10. OUTCOME OF THE 2003-06 DECENT HOMES CONTRACT - KITCHEN, BATHROOM AND REWIRE PROGRAMME (Pages 17 - 20)**

(Housing Portfolio Holder) To consider the attached report (C/103/2006-07).

**11. DOOR ENTRY SECURITY PROGRAMME - 2007 (Pages 21 - 22)**

(Housing Portfolio Holder) To consider the attached report (C/104/2006-07).

**12. DEVELOPMENT OF COUNCIL HOUSING SITES & LAND TO THE REAR OF 30-36 POUNDFIELD ROAD, LOUGHTON (Pages 23 - 28)**

(Housing Portfolio Holder) To consider the attached report (C/106/2006-07)

**13. GRANGE HILL BYE-ELECTION (Pages 29 - 30)**

(Leader of the Council) To consider the attached report (C/107/2006-07).

**14. YOUTH INITIATIVES SCHEME - WORK PROGRAMME (Pages 31 - 34)**

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/109/2006-07).

**15. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

| <b>Agenda Item No</b> | <b>Subject</b>                                     | <b>Exempt Paragraph Number</b> | <b>Information</b> |
|-----------------------|--|--------------------------------|--------------------|
| 16                    | Top Management Cabinet Committee – 11 January 2007 |                                | 1                  |
| 17                    | Top Management Cabinet Committee – 31 January 2007 |                                | 1                  |

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Confidential Items Commencement:** Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the

subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**16. TOP MANAGEMENT CABINET COMMITTEE - 11 JANUARY 2007 (Pages 35 - 38)**

(Chairman of the Top Management Cabinet Committee) To consider the minutes of the meeting held on 11 January 2007 and the recommendations therein. (C/101/2006-07)

**17. TOP MANAGEMENT CABINET COMMITTEE - 31 JANUARY 2007**

(Chairman of the Top Management Cabinet Committee) To consider the minutes of the meeting held on 31 January 2007 and the recommendations therein. (Report to follow).